



## Guidelines for Georgia Humanities CARES Act Emergency Operating Grants

### Grant Amount: Between \$5,000 and \$20,000

<b>Deadline to apply</b>	May 13, 2020 (11:30 p.m. EDT)
<b>Notification</b>	May 21, 2020
<b>Date funds will be distributed</b>	Payment process will begin upon notification. Our goal is to disburse funds as quickly as possible

In late March 2020, Congress authorized emergency Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to provide support for nonprofit humanities organizations that have been negatively impacted by the pandemic, and supplied these funds to the National Endowment for the Humanities (NEH). In turn, the NEH allotted funding to the network of nonprofit state humanities councils to disburse these relief funds at the state level.

Georgia Humanities is making funds available for operating support to nonprofit organizations offering humanities programming to Georgians. The intent behind this funding is to get relief to organizations quickly in order to meet urgent financial needs.

### Requirements and Eligibility

- Must be a nonprofit organization in Georgia whose primary mission is to provide humanities\* programming to the public.  
*\*The NEH defines humanities subjects as history, literature, linguistics, archaeology, philosophy, ethics, jurisprudence, and comparative religion. Not included are the creation or performance of art, creative writing, social science research, public policy, or social services.*
- Must have a DUNS number. This is a federal requirement. You may *apply* to Georgia Humanities for funding without a DUNS, but you must have one before you can *receive* federal funds. Note that it can take up to two business days to obtain a DUNS. For more information: <https://www.neh.gov/grants/manage/duns-number-requirement>
- Must have at least one employee.

Eligible organizations include:

- Civic organizations
- College and university units that support humanities programming for the public
- Government agency units that support humanities programming for the public
- Historic homes and sites
- Historic preservation and archaeological organizations
- Historical societies
- Libraries and archives
- Literary organizations
- Museums

*Not eligible:* religious organizations, K-12 schools, arts organizations whose primary mission is the creation/performance of art, for-profit organizations, and individuals.

### **Funding Range**

Georgia Humanities CARES Grants will be offered in a range from \$5,000 to \$20,000, based on the organization's need, strength of humanities mission, and annual operating budget from FY2019 or FY2020.

*Note that these grants do not require a match/cost share.*

### **How May Funds Be Used?**

The intention of the CARES grants is to provide immediate relief to help stabilize humanities-focused organizations in our state. Applicants will be asked to demonstrate need, such as loss of significant revenue (from admissions, investments, donations, etc.); loss of staff (through layoff, furlough, etc.) or reduction of staff salaries; difficulty paying rent or mortgage; risk of closure; or other circumstance.

### **Restrictions**

In accordance with NEH guidelines, Georgia Humanities CARES Act funds may not be used for the following purposes:

- Activities that promote a particular political, religious, or ideological point of view
- Advocacy of a particular program of social or political action
- Support of specific public policies or legislation
- Lobbying
- Programming that falls outside of the humanities
- Purchase of land or facilities, construction, or renovation

### **Deadline**

Applications must be completed online by **May 13, 2020**.

### **Application, Review, and Notification**

#### HOW TO APPLY

- Review the Georgia Humanities CARES Act funding guidelines carefully
- Verify that your organization has a registered DUNS number
- Complete the online application by the deadline of May 13, 2020.

#### REVIEW PROCESS

A review committee will assess each application received based on eligibility, the extent to which the applying organization provides public humanities programming, and the applying organization's demonstrated need. The review committee will also take into consideration the organization's geographic reach, the audiences it serves, and other factors. Final decisions about funding will be made by the Georgia Humanities Board of Directors.

#### NOTIFICATION

We expect the review process to take approximately one week, with a target award notification date of May 21, 2020.

## Administration

If your organization receives a grant, you will need to:

- Sign a grant award letter
- Send letters to your elected officials, notifying them of receipt of the grant and thanking them for their support
- Acknowledge the support of Georgia Humanities in public communications about your award
- Submit a brief final report describing how the funds were used and their impact by December 31, 2020.

## Help

For assistance, please email Kelly Caudle, vice president of strategy and programs, at [kcaudle@georgiahumanities.org](mailto:kcaudle@georgiahumanities.org). The Georgia Humanities staff are working remotely, so email is the most efficient means of communication.



NATIONAL  
ENDOWMENT  
FOR THE  
HUMANITIES

*Funding for these grants has been provided by the National Endowment for the Humanities (NEH) as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act economic stabilization plan.*