



## **Georgia Humanities grant guidelines**

- Examples of funded programs include: film screenings with discussions, literary festivals, historic walking tours, exhibitions, and living history programs.
- Georgia Humanities encourages applications from organizations who have never received a Georgia Humanities grant before.
- Programs hosted by colleges or universities must demonstrate the project's appeal to an audience beyond the campus community.
- Project personnel roles (Project Director, Financial Officer, and Authorizing Official) must be filled by at least two different people.

### **General requirements**

- The maximum award applicants may request is \$2,000.
- Project must focus on a humanities topic.
- Project should involve at least one humanities scholar.
- Project should include at least one gathering in which the public comes together for discussion and exchange.
- Projects may not begin before January 30, 2018.
- Applicant must show matching support (cash or in-kind donations) equal to or greater than the amount requested.
- Event(s) must be free and open to the public. In cases in which a nominal fee is charged, applicants must explain how the funds support program goals in the project narrative section of the application.
- Funded projects must acknowledge the support of GH with GH logo and credit line on all materials announcing or publicizing the project.
- Signatures must be handwritten, not electronic.

### **Eligibility**

- All applicants must be nonprofit organizations with IRS 501 (c)-3 status. A copy of the organization's IRS determination letter must be included with the application.
- Organizations with an open GH grant are ineligible to apply until the required final paperwork has been submitted.

#### **GH does not fund:**

- individuals
- performing arts programs
- camps
- courses for academic credit
- travel for academic conferences or professional meetings
- research expenses (unless directly related to the project)
- scholarships or fellowships
- book publications
- construction or restoration of buildings
- programs that are not open to the entire community
- programs of social, religious, or political advocacy

Expenses not eligible for funding include:

- purchase of permanent equipment such as computers or costumes
- operating costs such as staff salaries, although staff time dedicated to the project may count towards cost-share
- overhead expenses
- food, entertainment, or alcoholic beverages
- awards, trophies, or contests

### **Application submission**

- GH staff is available to answer questions or discuss potential projects.
  - GH will accept application rough drafts for feedback up to September 22, 2017.
  - Applicants will be notified about the status of the application around 60 days after submission.
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- Send 8 copies of your application to GH. Mark one "original."
  - Include one copy of your IRS 501 (c)-3 determination.
  - Staple application pages together; do not enclose applications in a binder or folder.
  - Failure to include all required information as stated could disqualify your application.
  - Applications must be postmarked by September 30, 2017. Those applications with a postmark later than this date will be disqualified.