



## **Georgia Humanities grant guidelines**

-Examples of funded programs include: film screenings with discussions, literary festivals, historic walking tours/printed guidebooks, exhibitions, oral history projects, educational workshops, and living history programs.

-Georgia Humanities encourages applications from organizations who have never received a Georgia Humanities grant before.

-Programs hosted by colleges or universities must demonstrate the project's appeal to an audience beyond the campus community.

-Project personnel roles (Project Director, Financial Officer, and Authorizing Official) must be filled by at least two different people.

### **General requirements**

-The maximum award applicants may request is \$2,000.

-Project must focus on a humanities topic.

-Project should involve at least one humanities scholar.

-Project should include at least one gathering in which the public comes together for discussion and exchange.

-Projects may not begin before January 30, 2017.

-Applicant must show matching support (cash or in-kind donations) equal to or greater than the amount requested.

-Event(s) must be free and open to the public. In cases in which a nominal fee is charged, applicants must explain how the funds support program goals in the project narrative section of the application.

-Funded projects must acknowledge the support of GH with GH logo and credit line on all materials announcing or publicizing the project.

-Signatures must be handwritten, not electronic.

### **Eligibility**

-All applicants must be nonprofit organizations with IRS 501 (c)-3 status. A copy of the organization's IRS determination letter must be included with the application.

-Organizations with an open GH grant are ineligible to apply until the required final paperwork has been submitted.

GH does not fund:

-individuals

-performing arts programs

- courses for academic credit
- travel for academic conferences or professional meetings
- research expenses (unless directly related to the project)
- scholarships or fellowships
- book publications
- construction or restoration of buildings
- programs that are not open to the entire community
- programs of social, religious, or political advocacy

Expenses not eligible for funding include:

- purchase of permanent equipment such as computers or costumes
- operating costs such as staff salaries, although staff time dedicated to the project may count towards cost-share
- overhead expenses
- food, entertainment, or alcoholic beverages
- awards, trophies, or contests

### **Application submission**

- GH staff is available to answer questions or discuss potential projects.
- GH will accept application rough drafts for feedback up to August 30, 2016.
- Applicants will be notified about the status of the application around 60 days after submission.

- Send 8 copies of your application to GH. Mark one "original."
- Include one copy of your IRS 501 (c)-3 determination.
- Staple application pages together; do not enclose applications in a binder or folder.
- Failure to include all required information as stated could disqualify your application.
- Applications must be postmarked by September 30, 2016. Those applications with a postmark later than this date will be disqualified.