

GEORGIA
HUMANITIES
COUNCIL

Georgia Humanities Council
Grants Program

CALL FOR PROPOSALS
Mini-Grant - June 1, 2009

The Georgia Humanities Council is a statewide nonprofit organization working to ensure that humanities and culture remain an integral part of the lives of all Georgians. History, stories and ideas help us to understand ourselves and others. Knowledge of the past helps us make informed decisions for the future. We support quality humanities programs which bring people together in learning and discussion.

The Georgia Humanities Council grants program provides financial support for educational programs that strengthen local communities. **Grants** are awarded to nonprofit organizations such as museums, libraries, historical societies, community groups, educational institutions and government agencies. For the June, 2009 deadline we plan to grant a total of \$20,000.

All projects funded by the Georgia Humanities Council must have a humanities focus. The humanities include: literature, history, language, folklife, philosophy, comparative religion, ethics and art criticism and theory. Projects must also involve a humanities scholar and be open to the public.

About the Mini-Grant

Maximum requested amount: \$2,000

Postmark due date: June 1, 2009

*Rough Draft cut off: May 1, 2009

Mini-grants are intended to support small public programs. Applicants must apply at least 90 days before the start of the project. Examples of these programs include: a speaker appearance, support for a traveling exhibit, or a book discussion.

Proposal Requirements

Your proposal will not be reviewed if any of the following project components are missing:

1. humanities content
2. a participating humanities scholar
3. events that are free and open to the public- (If a nominal fee is charged to cover costs not eligible for grants support, an estimate of that amount must be built back into the project budget.)
4. cost-share (cash or in-kind donations), greater than or equal to the amount of your grant request
5. a project start date that is no earlier than August 30, 2009
6. an applicant organization that is a nonprofit or government agency

Proposal copies must include the two-page grant coversheet, signed, completed and stapled to the top of each proposal copy. Please submit five copies plus your original, postmarked no later than June 1, 2009.

Proposal Components

- a completed and signed **application for qualification** form on file with the Georgia Humanities Council. (Please contact us if you are unsure whether you have filed this form in the past year. Forms are available in the grantmaking section of www.georgiahumanities.org. Email awilliams@georgiahumanities.org or call 404-523-6220 ext. 17.)
- a completed and signed **grant application coversheet**
- a **narrative** of up to three pages that includes:
 - a description of the program and how it will be implemented
 - your goals for the program are and what method you will use to evaluate its success
 - how your project goals fit with the goals of the Georgia Humanities Council grant program
 - who will attend your program, how you will reach them, and how the audience will reflect your community
 - who will be involved with your program, including community partners, any staff members, presenters and humanities scholar (s)
- a separate project **timetable** page incorporating all of your pre-planning, the events, activities and post-planning meetings

- a **budget page** that lists your project expenses. Be sure to specify which expenses you wish the grant to cover. Make certain that your other sources of income (cash or in-kind donations), are at least equal in amount to your Georgia Humanities Council grant request. Along with the budget page, you may include a **budget explanation** providing more detail about your expense items and how you arrived at your amounts. Be as specific as possible.
- brief **biographies** of all scholars, advisors and planners (no resumes).
- **board and staff lists** for your organization.

Activities Not Eligible for Georgia Humanities Council Grants

- Permanent equipment such as computers or video equipment
- Operating costs (staff salaries, rent, electricity, etc.)
- Book publishing
- Food, drinks or alcoholic beverages for audiences
- Visual or performing arts programs that focus on artistic technique rather than the history and culture that underlay the art form
- Film, television or radio projects
- Courses for academic credit
- Repairs or enhancements to your building
- Programs that limit the audience to a specific group
- Programs of social or political advocacy
- Contests

Further instructions on submission

The application review process takes at least two months. You will be notified by letter when decisions have been made.

The IRS 501C3 determination is not a requirement to apply.

Please do not submit your proposals in binders or notebooks.

A draft proposal (project narrative and budget is not required but strongly encouraged.
Send drafts to: awilliams@georgiahumanities.org no later than May 1, 2009.

Submit proposals to Arden Williams, Georgia Humanities Council, 50 Hurt Plaza, Ste. 595, Atlanta, GA 30303. The postmark deadline for submission is June 1, 2009.